

ILLEGIB

17 September 1962

MEMORANDUM FOR THE RECORD

SUBJECT: Filing and Disposition Guide for CS Support Staffs -
Status Report of Application and Use

1. The following CS Support Staffs have adopted the system or a modification of it based on [redacted] per telephone follow-up with each Support Chief or Deputy.

25X1

CA
CI
FI

25X1

NE
AF
FE

25X1

CCG
SR
RID
WH

2. WE had another system but is now installing a new one in conformance with the Guide. It is estimated that it will take about another month to make it fully operational.

25X1

3. TSD has not yet installed the system. Mr. [redacted] states this is because of probable changes in organization and possible relocation of the Division or some of its components. He has about 12 file safes of material.

25X1

4. Mr. [redacted] CIA Records Admin. Officer, DD/S, was advised of the above by telephone.

25X1

Distribution:

Orig - SSA-DD/S Subject File ✓

25 YEAR RE-REVIEW